

Code of Conduct

The volunteers and employees of Foresight Australia work to further the objects of Foresight in prevention and cure of Blindness and habilitation of childhood threatened blindness and rehabilitation, and more especially the care of blindness associated with poverty or associated medical disability or injury, and those in need of special help. In so doing, so they make sure their actions maintain the good name and charitable image of Foresight.

1. Act with integrity, fairness and honesty.

- Respect the dignity of others.
- Respect the rights of others.
- Do not use oppressive or misleading practices, or falsify or wrongly withhold information.
- Ensure that others are treated in accordance with the principles of natural justice.
- Respect the confidentiality of information within Foresight.

2. Respect the law and act accordingly.

- Comply with the laws of the Commonwealth of Australia and its individual States and Territories.
- Scrupulously observe the Australia Taxation Acts and other legislation relevant to the conduct of the affairs of Foresight.
- Apply the provisions of the law to others with humanity and charity.

3. Are responsible for their actions and accountable for the consequences of those actions.

- Accept responsibility for action they take, or fail to take, relating to their position in Foresight.
- Are responsible for honesty and fully reporting on their actions, and on how they have set about achieving their objectives.
- Do not work while under the influence of alcohol or drugs.

4. Do not place themselves in a position where is a conflict of interest.

- Avoid situations private interests' conflict directly or indirectly with obligations to the organisation.

- Do not receive benefits from a person or organisation seeking to do business with Foresight.
- Do not promote commercial organisations to compete directly with Foresight’s charitable purpose.

5. Use the assets of Foresight only for the assigned projects.

- Do not use Foresight funds to provide private benefits for themselves or others.
- Do not use Foresight funds beyond what is demonstrated to be necessary for incidental expenditure (such as those gifts that may be necessary for the transaction of the affairs of Foresight).

I have read and am aware of the Foresight Australia Code of Conduct and will comply with it.

*I also understand that any breach of the **Code of Conduct** as outlined above may result in disciplinary action including dismissal from employment or membership of Foresight and/or legal action.*



18th May 2018

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(Signature)

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(Date)

Kevin Gardner

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(Print name)